

# WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

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## Minutes of the Ordinary Parish Council meeting of Witton and Ridlington Parish Council on 15th March 2023 at 7pm at Witton and Ridlington Village Hall

Present: Richard Barker (in the Chair), Rebecca Barringer, Stirling Byford, Amanda Sands and Jane Simpson.

Clerk: Denise Revell

Members of the Public: 1

### 1. Apologies for Absence

#### 1.1 To consider and agree apologies for absence

Cllr Owles sent her apologies Cllr Barker proposed the motion, Cllr Sands seconded the motion and Council agreed to accept the apologies for absence

### 2. Declarations of interests and requests for dispensation

None

### 3. Minutes of previous meetings

#### 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the 18th January 2023

Cllr Byford proposed the motion, Cllr Sands seconded the motion, the minutes of the meeting of the 18th January 2023 were agreed and the minutes were signed at the meeting

### 4. Chairman's Report

The Sam II sign has been installed and is having the desired effect. The chairman expressed his thanks to Cllr Barringer and family for volunteering to move the Sam II sign on a monthly basis and monitor the information on the sign

### 5. Public Participation Time

**The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting**

Lucy Shires , County Councillor sent her apologies

PC Alex Barnes reported to council about the recent spate of thefts of Catalytic Converters from motor vehicles. She asked residents to look out for high powered vehicles that are not normally seen in the area. The criminals appear to be targeting mainly Japanese cars

### 6. Matters arising from previous meetings

**To report on progress on items from previous meetings. No decisions may be taken.**

None

7. **Planning**

None

8. **Finance**

**8.1 To consider and agree the bank reconciliation of accounts**

Cllr Barringer proposed the motion, Cllr Sands seconded the motion and Council agreed the bank reconciliation of accounts

**8.2 To consider and agree Payments and Receipts**

Cllr Barringer proposed the motion, Cllr Sands seconded the motion and the Following payments were agreed

**Payments**

D Revell	Salary and Expenses Jan - March	£577.23
Westcotec	Padlocks and Bracket SAM II	£96.60
Norfolk Parish Training and Support	Subscription and Training	£205.00
Information Commissioner's Office	Subscription	£35.00
Country Style Recycling	Recycling Costs	£6.00
Broadland First Responders	Donation	£100.00

**8.3 To Consider and agree the Internal Auditor**

Cllr Byford proposed the motion, Cllr Sands seconded the motion, council agreed to appoint Sonya Blythe as the internal auditor

**8.4 To consider and agree paying the subscription to Norfolk Parish Training and Support**

Cllr Barringer proposed the motion, Cllr Byford seconded the motion, council agreed to pay the subscription to Norfolk Parish Training and Support

9. **Policies, Documents, Communications and Training**

**Events**

**9.1 To sign the amended Equality and Diversity Policy agreed at January's Meeting**

The amended policy was signed at the meeting

10. **Events**

**10.1 To consider and agree arrangements for the Coronation, 6th May 2023**

No suggestions were received from the public or members of the council for how to celebrate the Coronation.

Witton Church are holding a service on Sunday 7th at 11.30 followed by bring your own picnic at Witton Hall

On Monday 1st May 2023 Witton Hall will be having the Blue Bell walk from 12.00 till 4.00 with teas and stalls

**10.2 To consider and agree to hold a litter pick on Monday 8th May 2023**

As part of the Big Help Out, Coronation celebrations council agreed to hold a litter pick in the villages of Witton and Ridlington. This motion was proposed by Cllr Sands and seconded by Cllr Simpson.

Councillors and members of the public would be invited to meet at Witton Village Hall at 10.30 and then split into groups to target areas in the villages that have problems with litter.

**11. To report any other business**

**Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council**

None

**12. Correspondence**

**12.1 Email received from Wildtouch requesting a donation**

Council considered their application but decided not to make a donation this year

**12.2 Email from Broadland First Responders regarding donation**

Cllr Barringer proposed the motion Cllr Sands seconded the motion and council agreed to donate £100 to Broadland First Responders

**12.3 Email from a parishioner regarding a planning issue.**

Council discussed the issue raised regarding development at Bromholm Barn and it was agreed to direct the parishioners concerns to the planning department at NNDC

**12.4 Email regarding Information Commissioners Data Protection Fee renewal**

Council agreed to the payment of the Data Protection Fee

**13. Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 23rd May 2023 at 7:30pm, directly after the Annual Parish Meeting, at Witton and Ridlington Village Hall**

Signed \_\_\_\_\_

Date \_\_\_\_\_