

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900 957888. Email: wittonandridlingtonpc@outlook.com

Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

10th January 2024

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Witton and Ridlington Parish Council to be held at the **Witton Village Hall** on **20th March 2024, 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **17th January 2024**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

 - 6.1 Lloyds Account closed and balance transferred to Current Account

ORDINARY COUNCIL MEETING

7. **Planning**
To consider and agree responses to planning applications and receive updates
8. **Finance**
 - 8.1 To review the budget
 - 8.2 To consider and agree the bank reconciliation of accounts
 - 8.3 To consider and agree membership for Society of Local Council Clerks
 - 8.4 To consider and agree membership with Norfolk Parish Training and Support
 - 8.5 To consider and agree the Internal Auditor
 - 8.6 To consider and agree funding for the Defib at Witton Bridge
 - 8.7 To consider and agree donation to Broadland First Responders
 - 8.8 To consider and agree Payments and receipts
9. **Policies, Documents, Communications and Training**
 - 9.1 To consider and agree Operation Menai Bridge
 - 9.2 To consider and agree actions relating to Mace Cottage and Batchelors Lane
10. **Events**
 - 10.1 Litter pick 17th March 2024
To receive update on the Litter Pick held on the 17th March 2024
 - 10.2 To agree the date and format for the Annual Parish Meeting
11. **To report any other business**
Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council
12. **Correspondence**
To consider any correspondence and agree responses thereto
13. **Date of Next Meeting**
To confirm that the date of the next meeting of the Parish Council will be on Wednesday 22nd May 2024 at Witton Village Hall