

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900 957888. Email: wittonandridlingtonpc@outlook.com

Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

19th July 2023

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Witton and Ridlington Parish Council to be held at **Witton Village Hall** on **Wednesday, 2nd August 2023 at 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Annual Parish Council Meeting held on the **23rd May 2023**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.

 - 6.1 Road signs requested by a parishioner have been installed
 - 6.2 The Parish name has been amended from Witton to Witton and Ridlington
 - 6.3 Phone box at The Street Ridlington has been repaired

- 6.4 AGAR has been submitted to PKF Littlejohn, external auditor
- 6.5 Notice of Public Rights has been advertised
- 6.6 General Power of Competence has been adopted by Council

7. Planning

None

8. Finance

- 8.1 To consider and agree the bank reconciliation of accounts
- 8.2 To consider and agree closing the Lloyds Bank account
- 8.2 To consider and agree Payments and receipts
- 8.3 To review the budget

9. Policies, Documents, Communications and Training

- 9.1 To sign the Council's Risk Assessment Schedule that was agreed at the last meeting
- 9.2 To consider and agreed adopting the Armed Forces Covenant Pledge

10. Events

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on Wednesday, 27th September 2023, 7pm Witton Village Hall