

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900 957888. Email: wittonandridlingtonpc@outlook.com

Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

Minutes of the Ordinary Parish Council meeting of Witton and Ridlington Parish Council on 9th November 2022 at 7pm at Witton and Ridlington Parish Hall

Present: Rebecca Barringer (in the Chair), Stirling Byford, Gillian Owles and Amanda Sands.

Clerk: Denise Revell

Members of the Public: 1

1. Apologies for Absence

1.1 To consider and agree apologies for absence

Apologies for absence were received from Cllr Barker and Cllr Simpson. Cllr Owles proposed the motion, Cllr Sands seconded the motion and council agreed to accept the apologies for absence

2. Declarations of interests and requests for dispensation

None

3. Minutes of previous meetings

4.1 To agree and sign the minutes of the Ordinary Council Meeting held on the 28th September 2022

Cllr Byford proposed the motion, Cllr Owles seconded the motion, the minutes of the meeting of Witton and Ridlington Parish Council were agreed and signed at the meeting

4. Chairman's Report

Cllr Barker informed the council that he had been approached by a member of the public who would like to join the council.

5. Public Participation Time

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting

County Councillor Lucy Shires sent her apologies.

Pauline Porter introduced herself and explained that she would be standing as District Councillor in the upcoming elections.

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken.

6.1 Report sent to Highways regarding verge Cutting

Clerk to contact member of the public who raised this originally to let them know the outcome

7. Planning

7.1 To consider and agree any actions regarding the Telephone Box

Council discussed the previous suggestions for the telephone box in Witton and also the repair to the Telephone box at Ridlington.

Cllr Sands proposed the motion, Cllr Barringer seconded the motion. Council agreed to retain the Telephone Box at Witton and for Cllr Byford to advise on the repairs that need doing to the Telephone Box at Ridlington.

7.1 To consider and agree to any actions regarding the Playing Field.

Council discussed the limited use by the public of the Playing Field, it is believed that this was because the area was not appealing enough to attract children to use it. Council made enquiries about adding play equipment to the area, but due to insurance and the conditions of the lease this could not progress. Council felt, at the current time, that the money spent on providing and maintaining the Playing Field was not the best use of Parishioners money.

Cllr Barringer proposed the motion, Cllr Owles seconded the motion and it was agreed to withdraw the provision of the Playing Field and give notice to the landowner.

7.3 To consider and agree who will take on the SAM2 responsibilities.

It was agreed by council to advertise for a Volunteer in the Village News

8. Policies, Documents, Communications and Training

8.1 To consider and agree the Community Engagement Policy

Council discussed how to improve Community Engagement. Cllr Owles proposed the motion, Cllr Sands seconded the motion and it was agreed to have a Facebook Page for Witton and Ridlington Parish Council. Improvements would be made to the Annual Parish Meeting and the Community Engagement Policy was agreed and signed at the meeting.

8.2 To consider and agree Whole Council Training

Cllr Baringer proposed the motion, Cllr Byford seconded the motion and it was agreed that the Whole Council would undertake training in the new year.

9. Events

9.1 To consider and agree arrangements for the Coronation

Council discussed the arrangements for the Coronation but any decisions were to be deferred to the next meeting and wait to see what the Palace's arrangements were to be.

10. Finance

10.1 To consider and agree the bank reconciliation of accounts

Cllr Owles proposed the motion, Cllr Sands seconded the motion, the bank reconciliation of accounts were agreed and signed at the meeting

10.2 To consider and agree Payments and Receipts

Cllr Byford proposed the motion, Cllr Sands seconded the motion, the payments and receipts were agreed and signed at the meeting

Payments

Witton and Ridlington Village Hall - Donation - £125.00

Employment Costs - October and November £443.42

Receipts

NNDC Precept - 2nd Installment - £1820.50

10.3 To consider and agree the budget review

Council discussed the budget, adjustments were needed before the budget could be agreed, this item would be discussed at the next meeting

10.4 To consider and agree the subscription with Scribe

Council discussed the new subscription amounts for Scribe. Cllr Barringer proposed the motion, Cllr Owles seconded the motion and it was agreed to not renew the subscription with Scribe

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

It was agreed that any councillors wishing to have their photographs on the council website should send their photograph to the Clerk

12. Correspondence

12.1 Email from Stalham Town Council.

Council agreed for the Chairman to write a letter of support to Stalham Town Council supporting their application for North Norfolk District Council to change their policy regarding planning from Section 106 payments to Community Infrastructure Levy

12.2 Email from NPTS regarding pay increase

This item was received and noted by Council

13. Exclusion of the press and public

Exclusion of the Press and Public To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues.

13.1 To consider and agree the Clerks Appraisal

Cllr Barringer proposed the motion, Cllr Owles seconded the motion and the Clerks appraisal was agreed and signed at the meeting

14. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 18th January 2023 at 7pm at Witton and Ridlington Village Hall

Meeting Closed: 20:20