

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900 957888. Email: wittonandridlingtonpc@outlook.com

Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

8th March 2023

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Witton and Ridlington Parish Council to be held at **Witton and Ridlington Village Hall** on **15th March 2023 at 7pm** for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **18th January 2023**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.

 - 6.1 Sam 2 Sign has been installed next to the Church. Thankyou to LS for her contribution towards the costs

6.2 Email sent to LS regarding signage. North Norfolk District Council are looking into the issue

6.3 Precept demand sent to North Norfolk District Council

6.4 Contact made with the landowner regarding overhanging trees

7. Planning

None

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

8.2 To consider and agree Payments and receipts

8.3 To consider and agree the Internal Auditor

8.4 To consider and agree paying Norfolk Parish Training Subscription

9. Policies, Documents, Communications and Training

9.1 To sign the amended Equality and Diversity Policy agreed at January's meeting

9.2 To consider and agree setting the date for the Annual Parish Meeting and the Annual Parish Council Meeting and their format

10. Events

10.1 To consider and agree the arrangements for the Coronation, 6th May 2023

10.2 To consider and agree if to hold a litter pick on Monday 8th May 2023

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

12.1 Email from Wildtouch requesting donation

12.2 Email from Broadland First Responders requesting donation

12.3 Email from a parishioner regarding a planning issue

12.4 Email regarding Information Commissioner's Data protection fee renewal

Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on Date

TBA