

Minutes of the meeting of **Witton and Ridlington Parish Council** held on the **25th January 2022 at 7pm** at the Witton and Ridlington Village Hall

Present: Richard Barker (In the Chair), Gillian Owles and Amanda Sands.

Clerk: Mrs Denise Revell

Members of the Public : 1

1. Apologies for absence

Clive Stockton - Covid, Stirling Byford - Covid, Jane Simpson – no reason stated,
Rebecca Barringer - Unwell

2. Public Forum

County Councillor's Report

District Councillor's Report

Members of the Public

Lucy Shires sent her apologies, and the member of the public made no comment

3. Declarations of interest for items on the agenda and applications for dispensations

Cllr Owles declared an interest in item 6c and was granted a dispensation to speak.

4. To approve the minutes held on Tuesday 16th November 2021

Cllr R Barker proposed the motion, the minutes of the 16th November were agreed subject to the Addition of "Council agreed to make a bid to Highways for Speed Reduction signs". in paragraph 6(e) The minutes were signed at the meeting.

5. Matters arising from the meeting

- A. Maintenance of notice boards – Both notice boards appear to be in good repair
- B. Improvements of Broadband through County Council Fund – Lucy Shires was looking into this, Cllr R Barker would contact Lucy for an update
- C. Witton Phone Box Clearance of Weeds and discuss the use with volunteers – this was deferred until the next meeting, but it was agreed that if the phone box was used then it would be retained
- D. Parish Council Notice board – This item was being dealt with by Lucy Shires, Cllr R Barker would contact Lucy for an update
- E. Queen's Platinum Jubilee Celebration – The public would be asked for offers of help and their views via the newsletter, Council discussed four options; Option 1 – Do nothing, Option 2 – Event at the Barn belonging to Cllr G Owles, Option 3 – Outdoor event and afternoon tea, Option 4 – Combined Parish Council and Churches event. Option 5 – Quiz at the Village Hall and photo exhibition
- F. Tree planting – Subject to speaking to Lucy Shires about the availability of trees, and Highway's approval it was agreed that possible sites for new trees would be near the Witton Village sign, Clerk to set up a site meeting with Highways

- G. Covid Memorial Plaque – the position of the Memorial Plaque was still to be agreed – Cllr R Barker would consult with Lucy Shires
- H. Vattenfall Update – The second stage of the scheme has been approved by government. Land owners have received information packs
- I. Parish Partnership – Speed Reduction Scheme – Parish Partnership Scheme has been applied for and will cost in the region of £3000, Lucy Shires has offered £2000 towards the scheme from her allowance. A decision was expected in March
- J. Precept request has been sent to NNDC

6. Finance

- A. Financial update 2021/22 - Deferred, as Clerk has not yet received login details from the bank
- B. To consider and agree the following payments
 - I. D Revell salary and expenses £372.49

Cllr R Barker proposed the motion and the payments were agreed and signed at the meeting

- C. To consider and agree the quotes for the Grass Cutting Contract

Cllr R Barker proposed the motion and it was agreed to appoint the grass cutting contract to The Garden Guardian, they would be notified that their work would be monitored and would be subject to early termination if the work was not completed to a high standard.

- D. To consider and agree the Village Name Signs

This item was deferred to the next meeting

- E. To consider and agree the purchase of Scribe Accounting Package

Cllr R Barker proposed the motion and Cllr G Owles seconded the motion, it was agreed to purchase the Scribe Accounting Package.

7. Planning

Applications considered between meetings

- I. PF/21/3285 8 Witton Heath Cottages, Witton Heath, Witton, NR28 9QQ NO OBJECTIONS
- II. To consider and agree the Playing Field Lease

Cllr Barker proposed the motion and it was agreed to sign the Playing Field Lease, the lease was signed and witnessed at the meeting

8. Other Matters

Cllr G Owles said she had been contacted by a member of the public about the Dog Waste Bin, Elbridge Mill not being emptied between Christmas and New Year. The clerk would contact NNDC and raise the issue.

9. Correspondence

None

10. **Date of the next meeting:** Tuesday 22nd March 2022, 7pm Witton and Ridlington Village Hall, Cllr Sands and Cllr Barker would not be available for this meeting and it was agreed to move it to the following week, **29th March 2022.**

Meeting Closed at: 20:05

DRAFT