

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900 957888. Email: wittonandridlingtonpc@outlook.com

Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

20th September 2023

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Witton and Ridlington Parish Council to be held at the **Witton Village Hall** on **27th September 2023 at 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **2nd August 2023**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.

 - 6.1 Defibrillator training has been booked for the 7th October 2023, 3pm at Witton Village Hall. Places need to be pre-booked

7. **Planning**
None
8. **Finance**
 - 8.1 To consider and agree the bank reconciliation of accounts
 - 8.2 To receive budget update
 - 8.3 To consider and agree Website arrangements
 - 8.3 To consider and agree Payments and receipts
9. **Policies, Documents, Communications and Training**
 - 9.1 To discuss the meeting with Duncan Baker regarding speeding
10. **Events**
11. **To report any other business**
Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council
12. **Correspondence**
To consider any correspondence and agree responses thereto
13. **Date of Next Meeting**
To confirm that the date of the next meeting of the Parish Council will be on Wednesday 22nd November 2023, 7pm at Witton Village Hall