

# WITTON & RIDLINGTON PARISH COUNCIL

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Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

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## Minutes of the Ordinary Parish Council meeting of Witton and Ridlington Parish Council on Wednesday 28th September 2022 at 7pm at Witton and Ridlington Parish Hall

Present: Richard Barker (in the Chair), Rebecca Barringer, Gillian Owles, Jane Simpson.

Clerk: Denise Revell

Members of the Public: 3

1. **Council observed two minutes silence as a mark of respect after the death of Her Majesty Queen Elizabeth II**
2. **Apologies for Absence**
  - 2.1 **To consider and agree apologies for absence**

Cllr Sands and Cllr Byford sent their apologies. Cllr Owles proposed the motion, Cllr Simpson seconded the motion, the apologies for absence were accepted
3. **Declarations of interests and requests for dispensation**

None received
4. **Minutes of previous meetings**
  - 4.1 **To agree and sign the minutes of the Ordinary Council Meeting held on the 28th July 2022**

Cllr Barringer proposed the motion, Cllr Owles seconded the motion, the amended minutes were agreed and signed at the meeting
5. **Chairman's Report**

The chairman spoke about the recent Chairman's Course he had attended and wanted it placed on record "on behalf of the Council our sincere appreciation and thanks for Her Majesty the Queen's unwavering commitment and selfless public service throughout her reign of more than 70 years"
6. **Presentation from Vattenfall**

A presentation was received from Will Sealey of Vattenfall, who updated council on the plans for installing the cable ducting and the arrangements for the £15m Community Fund which would be available from early 2024
7. **Public Participation Time**

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting

A member of the public spoke about the cutting of verges in the area
8. **Matters arising from previous meetings**

**To report on progress on items from previous meetings. No decisions may be taken.**

  - 8.1 Vattenfall have been invited to the next meeting of the Parish Council, See Item 5
  - 8.2 SAM2 signs have been ordered
  - 8.3 Savings Accounts have been investigated - see 8.4
  - 8.4 Antisocial behaviour at Ebridge Mill reported to the police and email sent

regarding Safer Neighbourhood Teams meetings  
8.5 Missing council minutes are being looked into

9. **Planning**

None

10. **Finance**

**10.1 To consider and agree the bank reconciliation of accounts**

Cllr Barringer proposed the motion, Cllr Simpson seconded the motion and the bank reconciliation was agreed by council

**10.2 To consider and agree Payments and Receipts**

Cllr Barringer proposed the motion, Cllr Simpson seconded the motion, the Payments and Receipts were agreed by council

**10.3 To consider and agree the budget review**

Cllr Barringer proposed the motion, Cllr Simpson seconded the motion, the budget review was agreed

**10.4 To consider and agree the savings account for Council**

No action taken as council are already have the suggested savings account

**10.5 To consider and agree opting out of the external auditors**

Cllr Barringer proposed the motion, Cllr Simpson seconded the motion, council agreed not to opt out of the SAAA external auditors

**10.6 To consider and agree maintenance of Assets**

No action taken, council agreed to get repairs done to the assets as and when they need repairing

**10.7 To consider and agree to donate to the Village Hall**

Cllr Baringer proposed the motion, Cllr Simpson seconded the motion, council agreed the figure to donate to the Village Hall

11. **Policies, Documents, Communications and Training**

**11.1 To consider and agree the document retention document**

Cllr Baringer proposed the motion, Cllr Owles seconded the motion, council agreed to adopt the document retention document

**11.2 To consider, agree and sign the agreement for the SAM2 signs**

Council agreed the positions of the SAM2 Sign and the Parish Partnership document was signed at the meeting

**11.3 To consider and agree actions regarding the Missing Council Minutes**

Council agreed that it be recorded that, following enquiries with relevant parties, the whereabouts of the Council Minutes prior to 2015 is unknown

12. **Events**

**12.1 To consider and agree arrangements for the Coronation**

This item was deferred until the date of the Coronation was announced

13. **To report any other business**

**Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council**

Playing Field was discussed

14. **Correspondence**

None

15. **Exclusion of the press and public**

**Exclusion of the Press and Public To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues.**

**15.1 To Consider and agree who to carry out the Clerks Appraisal**

Cllr Owles proposed the motion, Cllr Simpson seconded the motion and it was agreed that the Chairman and Vice Chairman would carry out the Clerks Appraisal

**15.2 To consider and agree paying for the Clerk to obtain FILCA qualification**

Cllr Owles proposed the motion, Cllr Simpson seconded the motion. Council agreed to pay for the Clerk to obtain the FILCA qualification

**16. Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 9th November 2022 at 7pm at Witton and Ridlington Village Hall**