

WITTON & RIDLINGTON PARISH COUNCIL

Minutes of the Meeting of Witton and Ridlington Parish Council held on the 29th March 2022 at 7pm at the Witton and Ridlington Village Hall

Present: Richard Barker (in the Chair), Rebecca Barringer, Stirling Byford, Gillian Owles, Amanda Sands, Jane Simpson

Members of the public: 4

Clerk: Denise Revell

1. Apologies for Absence

Clive Stockton. Vice Chair to write to Cllr Stockton to express wishes for a speedy recovery.

2. Declaration of interest and requests for dispensation

None

3. Minutes of the previous meetings

3.1 To approve and sign the minutes from the meeting held on the 25th January 2022.

Cllr A Sands proposed the motion, Cllr G Owles seconded the motion, council agreed to accept the minutes of the meeting of the 25th January 2022. The minutes were signed at the meeting.

4. Chairman's Report

Nothing to report

5. Public Participation Time

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

5.1 County Councillors Report

5.2 District Councillors Report

Clive Stockton gave his apologies and Lucy Shires gave both the County and District Council reports

5.3 Public

A member of the public stated that they were pleased to see gullies in the area being cleared.

6. Matters arising from the minutes

To report on progress on items from previous meetings. Consider and agree any actions

6.1 Improvements of Broadband through County Council Fund

Lucy Shires informed Council that the improvements to Broadband were not being carried out this side of Norfolk except for the Bacton area.

6.2 Witton Phone Box – Clearance of weeds and discuss the use with volunteers (ReB)

Cllr Barringer informed council that phone box will be used for Vegetables this year and a volunteer had agreed to install vegetable boxes. This was noted with thanks.

6.3 Parish Council Notice Board

Council have agreed to have a meeting with the Village Hall to discuss the notice board

6.4 Tree Planting

Trees are still available. Council suggested two sites for planting (the triangle of land at the junction of North Walsham Road and Old Hall Lane) and land adjacent to North Walsham Road near the junctions with Hoolehouse Road and Hall Lane) and are awaiting clarification from highways

6.5 Covid Community Memorial Plaque

This will be discussed with the Village Hall Committee

6.6 Vattenfall Update

Three councillors have agreed to take part in the initial online planning meeting with the new representatives from Vattenfall, awaiting date and time.

6.7 Parish Partnership – Speed reduction Scheme (RiB)

The first round of the agreement has been completed and is now waiting for Highways Speed Reduction Partnership to meet to sign it off. Cllr Squires confirmed that she had allocated £2,000 from her highways budget to support the cost of the SAM2 device and installation.

7. Planning

7.1 To consider and agree purchasing a ‘Witton’ road sign

Cllr R Barker proposed the motion and council agreed not to proceed with purchasing a ‘Witton’ road sign, in view of lack of consensus on its location or desirability among the Witton community, and also the cost.

7.2 To consider and agree the date for the Parish Meeting

The date for the Annual Parish Meeting was set for the 24th May 2022 at 7pm and the Annual Parish Council meeting will start at 7.30

8. Finance

8.1 To consider and agree bank reconciliations of accounts

Cllr J Simpson proposed the motion and it was agreed to accept the bank reconciliation of accounts

8.2 To consider and agree payments and receipts

Cllr J Sands proposed the motion and council agreed to the payments and receipts

8.3 To consider and agree appointing the internal auditor

Cllr A Sands proposed the motion and council agreed to appoint the internal auditor

8.4 To consider and agree the NALC pay agreement

Cllr Owles proposed the motion and council agreed to the NALC pay agreement

8.5 To consider and agree paying the ex-clerk back pay in line with the NALC’s pay Agreement

Cllr J Simpson proposed the motion and council agreed to pay ex-clerk back pay

8.6 To consider and agree paying the clerk’s salary by monthly standing order

Cllr Byford proposed the motion and council agreed to the Clerk to be paid by monthly Standing Order

9. Policies, documents, Communications and Training

9.1 To consider and agree the procedures in respect of planning matters

Cllr R Barringer proposed the motion and council agreed to adopt the procedures in respect of planning matters subject to agreed amendments

10. Events

10.1 To consider and agree arrangements for the Queen's Platinum Jubilee and agree any actions

Cllr Owles proposed the motion and council agreed that Cllr R Barker, Cllr Owles and a member of the public would be part of a joint committee with the village hall to make arrangements for the Queen's Platinum Jubilee celebrations

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Nothing to report

12. Correspondence

To consider correspondence received by the Council and agree responses thereto.

12.1 Request for a donation from Wild Touch

12.2 Request for a donation from Creative Support

Due to the council needing to review the grant awarding policy Council decided not to award any grants at present

13. Date of the next meeting

The date of the next Meeting of Witton and Ridlington Parish Council will be held on **Tuesday 24th May 2022 at Witton and Ridlington Village Hall at 7:30pm**