

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Mr Richard Barker

Parish Clerk: Denise Revell

Minutes of the Parish Council meeting of Witton and Ridlington Parish Council on 19th March 2025 at 7:00pm at Witton and Ridlington Village Hall

Present: Richard Barker (In the Chair), Stirling Byford, William DeFeyter, Darren Mortimer, Gillian Owles, Amanda Sands, Jane Simpson

Clerk: Denise Revell

Members of the Public: 9

1. **To receive Apologies for Absence.**

1.1 To consider and agree apologies for absence

None required, all councillors were in attendance

2. **Declarations of Interest and requests for dispensations**

2.1 To consider and agree declarations of interest and requests for dispensations

Cllr Byford declared an interest in item 7, planning matters and would not be speaking or voting on the matter

Cllr Barker and Cllr Owles declared an interest in item 8.4 and would not be voting on the matter

3. **Minutes of previous meetings**

3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **22nd January 2025**

Council agreed the minutes of the meeting held on the 22nd January 2025 and they were signed at the meeting

4. **Chairman's Report**

The Chairman reported that there had been no SNAP meeting, he attended the RWE consultation meeting, there would be a road closure on the Street on the 23rd May and ducting installation would be carried out between June and September. Shortly after this the cabling will be installed through the ducting.

5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

Council agreed to move this item forward in the meeting.

A parishioner raised the issue of Potholes on the Hole House Road and verges being damaged by large machinery. Originally this area was liable to flooding, but the ditches being cleared out resolved the problem, however there is now a problem with large potholes in the road caused by the Pipe Line contractors, The parishioner would contact the contractor and Cllr Barker would speak to highways PF/25/0357 Manor Farm Barn, Witton.

This matter was a late addition to the agenda as the planning authority had failed to issue the Parish Council with the planning notice which finally arrived on the 19th March 2025

The owner of the property spoke about their intentions for the properties, they would like to change the 6 holiday lets to residential use, so that accommodation could be

provided for people in need adding to the housing stock for the area.. They stated that all of the properties would be provided with their own utilities meters and household bins, should planning permission be granted. All of the buildings meet building regulations and they have adequate parking for the residents. The owners also stated that they have no intention of selling the properties but would like to retain them as a business

A parishioner queried the restrictions that had been stipulated when the barns had first been granted planning permission “they should remain as holiday lets”. It was also discussed that the sewerage systems were not up to scratch and there were concerns about more movement of traffic on the highway

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

6.1 Repairs to the Telephone box - Witton Bridge - ongoing

7. Planning

To consider and agree responses to planning applications and receive updates

7.1 Foxes Barn, Stonebridge Road, Witton PF/25/0037 - Council have no objection or comment regarding this planning application, but mentioned that ownership of the access road would need to be investigated by NNDC

7.2 Manor Farm Barns, Witton, PF/25/0327 - Council voted to support the Application. They felt that issues with Highways and other matters need to be addressed by the planning department

8. Finance

8.1 To consider and agree bank reconciliation of accounts

The Council considered and agreed the bank reconciliation of accounts

8.2 To receive the budget update

The budget update was noted

8.3 To note the increase in the payment due to the ICO

The increase in the payment to the ICO was noted

8.4 To consider and agree making a donation towards the upkeep of the Churchyards

Cllr Barker and Cllr Owles left the meeting, Cllr Sands took over as Chairman.

The Council thanked all of the volunteers that had given their time in helping with the upkeep of both of the Church Yards over the past years. Council agreed to donate £250 yearly to each church for the upkeep of the Church Yards

8.4 To consider and agree Payments and Receipts

The following payments and receipts were agreed by the council

Payments			
Date	Payable to	Description	Amount
15.01.2025	D Revell	Salary	£187.09
24.01.2025	D Revell	Expenses	£17.01
29.01.2025	Countrystyle	Recycling	£12.00
31.01.2025	Unity	Bank Charges	£6.00
17.02.2025	D Revell	Salary	£187.09
28.02.2025	Unity	Bank Charges	£6.00
17.02.2025	ICO	Subscription	£47.00

19.03.2025	NPTS	Subscription	£66.17
17.03.2025	NALC	Subscription	£148.56
17.03.2025	D Revell	Expenses	£39.05
Date	Payable to	Description	Amount

9. Policies, Documents, Communications and Training

9.1 To consider and agree the Council's Planning Protocol

The Council considered the Planning Protocol and it was agreed subject to some changes

9.2 To consider and agree the Council's Complaints Procedure

The Council agreed the Complaints Procedure

9.3 To consider and agree the Council's Data Protection Policy and Privacy Statement

The Council agreed to adopt the Data Protection Policy and Privacy Statement

9.4 To consider and agree the Council's Equal Opportunities Policy

The council agreed to adopt the Equal Opportunities Policy

10. Events

None

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

None

12. Correspondence

To consider any correspondence and agree responses thereto

None

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council - 21st May 2025 followed by the Annual Parish Meeting at 8pm

Meeting Closed 20:10