

**Minutes of the Parish Council meeting of Witton and Ridlington Parish Council on
21st May 2025 at 7:00pm at Witton and Ridlington Village Hall**

Present: Richard Barker (In the Chair), Stirling Byford, Darren Mortimer, Gillian Owles,
Amanda Sands, Jane Simpson

Clerk: Denise Revell

Members of the Public: 9

1. Election of Chairman

Cllr Sands was elected as Chairman and signed the acceptance of office forms at the meeting

2. Election of Vice Chairman

Cllr Mortimer was elected as Vice Chairman and signed the acceptance of office forms at the meeting

3. To receive Apologies for Absence.

3.1 To consider and agree apologies for absence

Cllr De Feyter sent his apologies and they were accepted by the council

4. Declarations of Interest and requests for dispensations

4.1 To consider and agree declarations of interest and requests for dispensations
None received

5. Minutes of previous meetings

5.1 To agree and sign the minutes of the Parish Council Meeting held on the **19th March 2025**

The minutes of the meeting held on the 19th March 2025 were agreed and signed at the meeting

6. Chairman's Report

Cllr Barker, being the previous Chairman would deliver his report at the Annual Parish Meeting

7. Public Participation Time

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A parishioner raised a query about the potholes on Hoolehouse Road, which had had white lines painted around them but had not yet been repaired - council would look into this matter. The water leak at the Top of Chapel Road was mentioned, the clerk would contact AWA. And although several reports had been made about the broken sign on the Junction on the North Walsham Road, nothing had been done - the clerk would speak to the County Council

It was also asked if dog waste bins could be installed by the telephone box at Witton and also at the Church - the clerk would look into costings and report back at the next meeting.

8. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

8.1 Repairs to the Telephone box - Witton Bridge - Work to be carried out during the next two weeks

9. Planning

To consider and agree responses to planning applications and receive updates
None

10. Finance

10.1 To consider and agree bank reconciliation of accounts

The bank reconciliation of accounts was agreed

10.2 To receive the year end budget

The year end budget was noted

10.3 To consider and agree the internal auditors report

The internal auditors report was noted, the council would like to thank the internal auditor for carrying out the internal audit

10.4 To consider, agree and sign the AGAR

The AGAR was agreed by council and signed at the meeting

10.5 To consider and agree the dates for the Public Right to Inspect

The dates for the Public Right to Inspect were agreed

10.6 To consider and agree insurance premium

Council agreed to stay with the existing insurance company

10.7 To consider and agree requests for donations

Council considered and decided that they had used all of their available donation monies on causes in the community

10.8 To consider and agree Payments and Receipts

The Payments and Receipts were agreed

11. Policies, Documents, Communications and Training

None

12. Events

12.1 To consider and agree the meeting dates for 2024/25

The following meeting dates were agreed

July 16th 2025, September 17th 2025, November 12th 2025, January 14th 2026, March 18th 2026, May 13th 2026

13. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

The email address for the Parish Council has been changed, in line with legislation.

The new email address is Clerk@wittonandridlingtonparishcouncil.gov.uk

14. Correspondence

To consider any correspondence and agree responses thereto

15. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council

The date of the next meeting will be the 16th July 2025, 7pm at Witton Village Hall

Meeting Closed 19.25