

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Mr Amanda Sands

Parish Clerk: Denise Revell

Minutes of the Parish Council meeting of Witton and Ridlington Parish Council on 16th July 2025 at 7:00pm at Witton and Ridlington Village Hall

Present: Richard Barker, Darren Mortimer, Gillian Owles, Amanda Sands (in the Chair) and Jane Simpson

Clerk: Denise Revell

Members of the Public: 1

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
Cllr Defeyter sent his apologies and these were accepted by the council
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
None
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **21st May 2025**
The minutes of the meeting held on the 21st May 2025 were agreed and signed at the meeting
4. **Chairman's Report**

Cllr Sands attended two meetings on behalf of the Parish Council, one of them being the Safer Neighbourhood meeting the police will be targeting 'L' Plated Moped riders and shop lifting. If anyone would like to report a crime anonymously they should report it to Crime Stoppers <https://crimestoppers-uk.org/give-information/forms/pre-form>
The second meeting Cllr Sands attended was regarding Devolution and Local Government Reorganisation. She urges people to complete the survey so that their thoughts can be heard <https://www.futurenorfolk.com/>
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.
Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
County Councillor Lucy Shires was unable to attend the meeting but submitted her report
<https://www.wittonandridlingtonparishcouncil.co.uk/community/witton-and-ridlington-parish-council-18513/district-and-county-councillors/>
A member of the parish requested that contact is made with the County Council regarding cutting back of the verges
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken
6.1 Repairs to the Telephone box - Witton Bridge - Complete, Mr Fisher carried out an amazing job repairing the telephone box
6.2 Water Leak, Chapel Road/Plough Corner - Resolved
6.3 Broken Sign Post, Hoolehouse Road - Resolved

6.4 Broken 30mph sign, The Street, Ridlington - Ongoing

6.5 Pot Holes - Some work has been carried out to repair the pot holes, work is still being undertaken

7. Planning

To consider and agree responses to planning applications and receive updates

None

8. Finance

8.1 To consider and agree bank reconciliation of accounts

The council agreed the bank reconciliation of accounts

8.2 To receive the budget update

The budget update was noted

8.3 To consider and agree Payments and Receipts

The following payments and receipts were agreed by the council

WITTON AND RIDLINGTON PARISH COUNCIL			
Payments			
Date	Payable to	Description	Amount
03.07.2025	NNDC	Bin Emptying	£296.40
16.07.2025	D Revell	Expenses Stationery	£23.16
15.06.2025	D Revell	Salary	£195.09
01.05.2025	Hugo Fox	Website	£143.86
22.05.2025	Zurich Insurance	Council Insurance	£241.00
16.07.2025	S J Fisher	Repairs to phone box	£375.00
Receipts			
Date	Payable to	Description	Amount

Policies, Documents, Communications and Training

9.1 Document Retention Policy

The Document Retention Policy was agreed by the Council

9.2 Financial Regulations

The Financial Regulations were agreed by the council

9.3 Press and Media Policy

There were a few amendments required on this policy, this will be deferred to the next meeting

9. Events

Litter Pick, the dates for the next litter Picks were to be held on the 9th November 2025 and the 8th March 2026

10. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

None

11. Correspondence

To consider any correspondence and agree responses thereto

Parish Partnership Scheme - deferred

12. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council - 17th September 2025

Meeting closed: 19:50